



**Coláiste Phobal  
Bhairíos Uí Chéin**  
Borrisokane  
Community College



**Address:** Ballyhaden, Borrisokane, Tipperary  
**Eircode:** E45 WC59  
**Phone:** 067 27268  
**Email:** info@borrisokanec.c.ie  
**Website:** borrisokanec.c.ie

**Principal:** Ms Paula Molloy  
**Deputy Principal:** Ms Caitríona Maher

Dear Parent/Guardian,

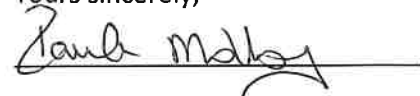
Under the Education Act 1998, schools are required, among other things, to *“regularly evaluate students and periodically report the results of the evaluation to the students and their parents.”* However, that Act also requires that a school use its resources to *“ensure that parents of a student, or in the case of a student who has reached the age of 28 years, the student, have access in the prescribed manner to records kept by that school relating to the progress of that student in his or her education.”* Essentially, this means that the school’s statutory basis for communicating student data with parents/guardians ends when the student reaches 18 years of age.

Therefore, I am writing to inform you that when your son/daughter reaches the age of eighteen years, we are legally obliged to share his/her personal data with him/her only, unless s/he requests for the school to continue to communicate with you as before. If s/he wishes for the school to communicate with you as before, the attached Data Sharing Request Form needs to be completed. If s/he does not complete this form, then the school needs full up-to-date contact information for him/her and so the Adult Student Contact Forms needs to be completed by him/her. We would ask that one of the above forms, when completed, be brought to the school administration office before the student reaches the age of eighteen years of age.

Please be advised that if your son/daughter does not request for the school to communicate with you in relation to educational matters after s/he turns 18 years of age, it will mean that you will not have access to his/her profile on, VSWare Student Management System and Way2Pay school payment system. This means that the student will be fully responsible for the making of payments etc. to the school, which now legally arise in his/her name. Please also make your son/daughter aware of this.

Despite the above, if there is any concern regarding the vital interests of your son/daughter, e.g. health of behavioural concerns, which the school views as negatively affecting his/her vital interests, or if disclosing certain information to parents in the public interest, then, under the legislation, the school can communicate such information to parents/guardians of adult students. Also, next-of-kin information for the student will also be retained by the school for use in an emergency situation, in line with the student’s vital interests.

Yours sincerely,

  
Principal

